

# Tarka Learning Partnership

## Directors Minutes



Date: Wednesday 3 <sup>rd</sup> April 2019	Start time: 6.35pm	End: 10.10pm
Chair: Paula Stein (PS)	Clerk: Della Oliver (DO)	
<b>Directors Present</b>	<b>Agenda:</b>	
Paula Stein (PS)	1. Apologies	
Clare Tope (CT)	2. Introduce new Clerk to Directors	
Joanne Byrne (JB)	3. Declarations of Interest	
Neil Hookway (NH)	4. Confidentiality reminder	
Chris Rice (CR)	5. Minutes of the last meeting	
	6. Matters arising from the minutes	
	7. Matters brought forward by the Chair	
	8. Correspondence received	
	<b>Tarka Learning Partnership Items</b>	
	9. Verbal or RSC written report on	
<b>Directors Not Present</b>	10. TLP Central Budget monitor	
Graham Cockell (GC)	11. Trust budget impact analysis	
	12. Trust pupil numbers	
	13. Budget monitoring/reporting system	
<b>Also Present</b>	14. Budget information to support staffing appointments to central team	
Andy Cotton (AC) CEO	15. School budgets including deficit management plan for Eden Park Academy	
Mo Cann (MC) CFO	16. Deputy CEO appointment	
Andy Ogden (AO) DCEO	17. MAT Growth - North Molton and Fremington Schools	
Della Oliver (DO) Lead Clerk	18. Future appointments of Trust personnel	
Gareth Roscoe (GR) Head of Park – for start of meeting only	19. CEO's Performance Management	
Craig Tamlyn (CTamlyn) Deputy Head of Park – for start of meeting only	20. Land Conversion of Park School	
<b>Acronyms Used</b>	21. Eden Park Academy pupil recruitment issues and safeguarding, school presentation	
CEO – Chief Executive Officer	22. DPSCITT/DTSP future relationships with TLP and restructuring	
CFO – Chief Finance Officer	23. Update progress on Roundswell School	
CIF – Condition Improvement Fund	24. Central Trust Office accommodation	
COGs – Chairs of Governors Group	25. Update IT Procurement and progress with IT strategy	
DPSCITT – Devon Primary School Centred Initial Teacher Training	26. Director vacancy	
DTSP – Devon Teaching School Partnership	<b>School items</b>	
LGB – Local Governing Body	27. Items brought forward from COGs	
TLP – Tarka Learning Partnership	28. Matters arising from LGB minutes	
	29. Time and Date of Next Meeting	
	30. Views on need for a meeting on 24 <sup>th</sup> April	


Summary of Decisions		
Item:	Decision	Action
5.	Minutes – agreed.	
-	Permanent changes to the school calendar proposed by Park which affects all schools in the Trust – agreed.	Schools to send letters to parents on 5 <sup>th</sup> April.
-	Park to start consultation with parents regarding changes to their school day – agreed.	Park to send consultation letter to parents on 4 <sup>th</sup> April.
16.	Appointment of AO as DCEO – agreed.	
22.	Proposals described under points 2, 3, 4, 5, 6, and 7 of the Proposals for Directors Document regarding DTSP and DPSCITT – agreed.	
10.	Agreed to disperse residual funds evenly per establishment.	MC
10.	Plans for future conversion costs, as outlined in item 9 in the Proposals for Directors document – agreed.	
24.	Decision about TLP's premises to be brought back to meeting on 24 <sup>th</sup> April for a decision.	Add to agenda/discuss on 24 <sup>th</sup> April.
18.	Directors agreed to the appointment of an Estates Manager, followed by a third school improvement person, as well as the short term solution for HR support – with a longer term HR person to be recruited in the future.	Adverts to go live when TLP are ready.
13.		
21.	Proposed monitoring/reporting system and guidance to schools – agreed.	Agenda/discuss spend on 24 <sup>th</sup> April.
	Directors agreed to spend money on fencing repairs at Eden Park and to discuss spend on redecoration at next meeting.	