

Tarka Learning Partnership

Directors Minutes



Date: Wednesday 22 nd May 2019	Start time: 6.35pm	End: 9.55pm
Chair: Paula Stein (PS)	Clerk: Della Oliver (DO)	
Directors Present	Agenda:	
Paula Stein (PS)	1. Apologies	
Clare Tope (CT)	2. Declarations of Interest	
Joanne Byrne (JB)	3. Confidentiality reminder	
Graham Cockell (GC)	4. Minutes of the last meeting	
Neil Hookway (NH)	5. Matters arising from the minutes	
	6. Matters brought forward by the Chair	
	7. Correspondence received	
	School/Tarka Learning Partnership Items	
	8. Discuss CEO's report	
	<ul style="list-style-type: none"> School and MAT performance data 	
Directors Not Present	9. Proposal for the Trust central office	
Chris Rice (CR)	10. Budget monitor, draft budget 19/20, update from Integrated Curriculum Financial Planning meetings with schools	
	11. RCPA Admissions policy	
	12. Personnel services for the Trust	
Also Present	13. Review key areas of Directors' responsibility and experience for existing and proposed Directors, in preparation for recruitment	
Andy Cotton (AC) CEO	14. NGA membership and how to deal with minutes	
Mo Cann (MC) CFO	15. Items brought forward from COGs	
Della Oliver (DO) Lead Clerk	16. Items to treat as confidential from meeting	
	17. Time and date for next meeting	
Acronyms Used		
AO – Andy Ogden		
AOB – Any other business		
CEO – Chief Executive Officer		
CFO – Chief Finance Officer		
COGs – Chairs of Governors Group		
DCC – Devon County Council		
DfE – Department for Education		
EDEN – Exeter Diocese Education Network		
ISAP – Individual School Action Plans		
LGB – Local Governing Body		
RCPA – Roundswell Community Primary Academy		
SI – School Improvement		
TLP – Tarka Learning Partnership		
WM – Woollen Michelmores		

Summary of Decisions	
Item:	Decision
1.	Apologies from Chris Rice sanctioned.
4.	Minutes for the meeting held on 24.4.19 approved.
8.	Agreed for TLP central office to remain at Newport until moving to Roundswell in September 2020 for 4 years, with a view to then moving into a permanent build on a school site.
8.	Actions currently being taken by the Trust with each school agreed.
8.	Staff organogram, including short-term HR arrangement, agreed.
8.	Agreed that DCC will handle RCPA admissions.
13.	Agreed that AC will contact EDEN to discuss a way forward with Directors and Member applications.
14.	Agreed that DO will create shorter versions of minutes, including a separate Part 2 for confidential minutes, without individual initials listed.
16.	Items to treat as confidential were agreed.
17.	Agreed to cancel the June meeting, sticking with a July meeting.
	Four parent governor forms were ratified for Landkey.