



The Park Community School

Nestled close to the beautiful North Devon coast and at the edge of Exmoor, The Park Community School is one of two 11-16 comprehensive schools in Barnstaple. Park was opened in 1972 following the re-organisation of selective education in the town; however, the origins of the school date back to 1910, with the site housing both the Boys and Girls Grammar Schools. Many elements of the original buildings remain and these help to link the school to its proud and strong history.

The school currently educates 1472 students, mainly from the town of Barnstaple and outlying villages. In recent years, the popularity of the school has meant that the geographical catchment has increased, with many students now travelling some distance to join us. Most year groups are currently oversubscribed.

The school is a founding member of The Tarka Learning Partnership (TLP), an academy trust with a vision to empower young people in North Devon through learning. The Trust includes Park's main feeder primary schools - Eden Park Academy, Sticklepath Community Primary Academy, Landkey Community Primary Academy, Roundswell Community Primary Academy, Newport Community School Primary Academy, Fremington Primary School along with North Molton Primary School. TLP also includes the Devon Primary SCITT, a partner dedicated to primary school teacher training.

TLP supports Park and ensures academic rigour, collaboration and the further development of teaching and learning. Park also has strategic alliances with the North Devon Academic Board, and is a member of South West Institute for Teaching (SWIFT). This reflects a key focus of our vision and governance to ensure continual school development.

As part of the Tarka Learning Partnership we are a Safe Employer and thorough checks will be carried out as part of our commitment to Safer Recruitment. We do not accept Curriculum Vitae. Any successful candidate would be subject to a fully enhanced DBS check, and would be expected to adhere to our Safeguarding and Child Protection Policy as well as other mandatory policies. For more information please contact HR below.

Support Staff Vacancy Details

Job Title: Cleaner (*permanent position subject to successful completion of six month probationary period*)

Contract Start Date: as soon as possible

Closing Date: ongoing

Interview Date: as soon as possible

How to Apply

Please visit: <http://www.theparkschool.org.uk/working-for-us> to download the relevant application form. If you would like to discuss any aspects of the vacancy in advance of applying please contact 01271 373131 or email hr@theparkschool.org.uk.

Please note we do not accept Curriculum Vitae.



Job Description

Job Title: Cleaner

Responsible to: Cleaner in Charge

Work Pattern: Monday to Thursday 3.30pm - 6.30pm, Fridays 3.10pm - 6.10pm. Term Time Only. Plus 3 weeks during the school holidays for a deep clean (Contracted hours in total – 615 per year).

- 3 hours per day during term time. Term time 3 hr shift timings may vary between 3:30pm to 6:30pm hrs Monday to Thursday and 3:10pm to 6:10pm on Fridays.
- 3 weeks in school holiday period for deep clean – Usually 2 full days during February half term and 4 full days spread over 2 weeks in the Summer Holidays (August)

Grade: NJC Grade A Scale Point 2 (£10.60 per hour plus holiday pay)

Shared Responsibilities

1. Foster community links;
2. Liaise with TLP, service providers, schools and colleges;
3. Work to strengthen and enhance The Park Community School's values and culture;
4. Safeguarding and promoting the welfare of children and young people.

Main Duties:

1. Individually or as part of a team, carry out cleaning duties that are necessary to meet the required standards of the School and Trust within a designated work area.
2. Assist in the moving of furniture and moveable fittings.
3. Ensure that the premises are made secure if requested.
4. Replenish consumables as required.
5. Take part in training where necessary to carry out your duties effectively.
6. Report any building/equipment defects to the Senior Caretaker.
7. Observe all health and safety requirements during the cleaning operation.
8. Carry out any similar duties as requested.

Safeguarding Level C:

To be alert and active on issues relating to pupil welfare, safeguarding and child protection and to pass on information and concerns (significant and low-level) to the relevant personnel in the school.

Person Specification

We expect our staff members to role model positive behaviours for young people, be resilient and adaptive in a school with rapidly changing needs, and help promote a supportive and compassionate working environment.

Shortlisting will be ranked based on the essential criteria (set out in the table below) being evidenced where possible in your application form. Candidates who are successfully shortlisted, will be invited to an interview to explore their suitability for the job.

The Park Community School, and Tarka Learning Partnership, is a Disability Confident Committed employer. If you are disabled and meet the minimum essential criteria (highlighted), you will be guaranteed an interview. Please complete the information on Page 15 of the Application Form.

We know there is no 'perfect' candidate, so if you meet most of the criteria and feel you would be an asset to the team, we would encourage you to apply. We provide training and mentoring to give you the best opportunity to excel in your role. The table below is not exhaustive and many more personality traits and skills are required to join the team.

In addition to the interview you may be required to perform a Task and, or undergo an Observation of skills in practice. If applicable, this is indicated in the Assessment Method column below as follows:

A = Application

I= Interview Questions

T = A Task

O = An Observation

R = References

Category	Requirement	Essential/ Desirable	Attribute Assessment*
Qualifications, Education and Training	GCSE English	D	
Professional Knowledge and skill	Awareness of Health and Safety Policies and Procedures	D	
Experience	Experience of cleaning in a professional capacity Experience of working in a school	D D	
Professional Skills/Attributes	Able to communicate effectively to with colleagues Basic IT skills Physical Skills. Manual dexterity in operating basic equipment, occasional short periods of physical effort such as bending and stretching and using equipment	E D E	
Attitudes	Flexibility in working hours Enjoys working as part of a team Punctual Reliable Able to reflect and learn from experience Sense of pride in work	E E E E D E	

