



**Cover
Supervisor
Candidate
Pack**

Fremington Primary School



A Journey of Discovery...

WELCOME



Thank you for your interest in the post of Cover Supervisor at Fremington Primary School. This is an exciting time to join our supportive team in a developing school.

We are looking for an individual with previous experience of working with children someone who is a great team player and communicator. This is an exciting opportunity for the right candidate to make a difference to the provision of our pupils. If you are enthusiastic, motivated

and passionate about raising standards and providing stimulating learning experiences for young minds, we want to hear from you!

Continuing professional development and improvement is a firm expectation and commitment for all staff and central to school improvement work. Opportunities are widened and enhanced through the close working partnership with our Multi Academy Trust, the Tarka Learning Partnership as well as other schools within.

Our school has a firm commitment to securing the best possible outcomes for all children in our care. Children are at the heart of everything we do and we constantly strive to continue growing and developing to successfully and effectively achieve this.

If you are interested in this post, I look forward to your application and discussing this with you further.

Kate Fairbrother

Executive Headteacher

Fremington Primary School and Roundswell Community Primary Academy



ABOUT OUR SCHOOL

Thank you for your interest in the post of Cover Supervisor at our school. Fremington Primary School is a large, happy school set in the large, coastal village of Fremington, just outside Barnstaple. Our school is set in beautiful, spacious grounds which include a forest school area, music yurt, large field and even our own indoor heated pool.



As our school has grown significantly through the years we are developing a skilled staff to lead our school. We are now looking to increase the capacity of our leadership team through the recruitment of an Assistant Headteacher who will support us in our challenging, yet exciting journey.

Continuing professional development and improvement is a firm expectation and commitment for all staff and central to School Improvement work. Opportunities are widened and enhanced through the close working partnership with our Trust, the Tarka Learning Partnership as well as other schools within. The Trust has a Centre for Professional Development and is working closely with the newly formed South-West Institute for Teaching (SWIFT)

OUR VALUES

'A journey of Discovery...'

As a school community we created our school values based on our aspirations for children leaving our school

Friendship

Perserverance

Self-Belief

COVER SUPERVISOR JOB DESCRIPTION

Reporting to: Senior Leadership Team

To work under the direct instruction of the Senior Leadership Team in accordance with the conditions of service. This job description is not an exhaustive list of duties and may be amended at any time, according to the changing priorities of the school as identified within the school's strategic improvement plan and in consultation with the post holder.

MAIN PURPOSE

- To provide lesson supervision for absent teachers
- To carry out other lesson/intervention support as directed by the Senior Leadership team



Person Specification – Cover Supervisor

| | Skills and Qualifications | | Evidence from: | | |
|--|--|-----------|----------------|-----------|------|
| | Essential | Desirable | Application | Interview | Task |
| Qualifications | Level 3 Teaching Assistant or equivalent qualification | | ✓ | | |
| | Numeracy/literacy skills (at least equivalent to Level 2 of the National Qualifications Framework) | | ✓ | | |
| Knowledge and Experience | Understanding of the needs of pupils who may have complex educational needs, exhibiting barriers to learning which may include but not limited to complex communication and interaction difficulties, learning difficulties, social and emotional difficulties, poor levels of English and Maths, physical disability. | | ✓ | ✓ | ✓ |
| | Full working knowledge of relevant policies/codes of practice and awareness of relevant legislation | | ✓ | ✓ | |
| | Understanding of the importance of relevant policies/codes of practice. | | ✓ | ✓ | ✓ |
| | Knowledge of how a subject fits within our curriculum. | | ✓ | ✓ | ✓ |
| | Understanding of principles of child development and learning processes and in particular, barriers to learning | | ✓ | ✓ | ✓ |
| | | | | | |
| Professional Skills and Abilities | Ability to lead class and follow set planning | | ✓ | ✓ | ✓ |
| | Ability to self-evaluate learning needs and actively seek learning opportunities | | ✓ | ✓ | ✓ |

| | | | | | |
|--|---|--|---|---|---|
| | Ability to relate well to children and adults, including other professionals/carers. | | ✓ | ✓ | |
| | Ability to work constructively as part of a team, to understand classroom roles and responsibilities and own position within these. | | ✓ | ✓ | ✓ |
| | Effective use of ICT | | ✓ | | |
| Values, Personal and Professional Conduct | Able to fulfil all spoken aspects of the role with confidence and fluency in English | | ✓ | ✓ | ✓ |
| | Honest | | | ✓ | |
| | Resilient, able to work under pressure | | ✓ | ✓ | |
| | Positive attitude | | ✓ | ✓ | |
| | Commitment to safeguarding, equality & confidentiality | | ✓ | ✓ | |
| | Excellent interpersonal skills with colleagues of all levels | | ✓ | ✓ | |

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HOW TO APPLY



**Fremington
Primary School
Beechfield Road
Fremington
Barnstaple
EX31 3DD**

For more information about this exciting opportunity, please call Fremington Primary School on **01271 373979** or via email **egilroy@fremingtonprimary.org**

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|--------------|---|
| Closing date | Noon Wednesday 14 th February 2024 |
| Shortlisting | Monday 19 th February 2024 |
| Interviews | Wednesday 21 st February 2024 |



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