ROUNDSWELL COMMUNITY PRIMARY ACADEMY

Roundswell Community Primary Academy

Job Application Pack

Job Position: Class Teacher

To start September 2025

Welcome:

Thank you for your interest in applying for the Teaching positions we have here at Roundswell Community Primary Academy.

Roundswell Community Primary Academy is a growing school, we opened our doors in September 2020 to Nursery and Reception pupils. We currently have children in Nursery to Year 4, extending to Year 5 in September.

With a vision to deliver an outstanding education, the school will introduce children to a world of opportunity. Through engaging pupils in an exciting curriculum, we will enable children to have a modern outlook on the world, achieve high standards of learning and be secondary-ready. Continuing professional development and improvement is a firm expectation and commitment for all staff and central to School Improvement work. Opportunities are widened and enhanced through close collaboration and working partnerships with our Trust as well as other schools within.
Our school has a firm commitment to securing the best possible outcomes for all children in our care. Children are at the heart of everything we do and we constantly strive to continue growing and developing to successfully and effectively achieve this.

Roundswell Community Primary Academy is currently part of a supportive and collaborative Multi-Academy Trust, the Tarka Learning Partnership. On the 1st April 2025, our trust is merging with Ventrus Trust to become The Harbour Schools Partnership.

We are looking for 2 x Class Teachers

Further information regarding Roundswell Community Primary Academy can be found on our website. If you would like to find out more about the role please contact, Emma Williams, Business Manager, at emma.williams@roundswell.tarkatrust.org.uk

Should you have the qualities, experience, skills and commitment to make a success of this challenging, yet exciting and no doubt rewarding role, helping to shape the future of a growing school and the children within, then we would be delighted to hear from you.

Advert

2 x Class Teachers
Full time
Permanent
Salary Range: MPS 1-6

Closing Date: Thursday 24th April 2025 at 10am
Shortlisting Date: Thursday 24th April 2025
Interview Date: Tuesday 29th April 2025

Starting date September 2025

Are you a teacher with a passion to deliver exciting and inspiring learning opportunities for children in our school?

We are looking for 2 x Class Teachers
- who are outstanding practitioners
- who have experience of KS1 or KS2
- have a clear vision, energy and commitment to all aspects of school life
- have a desire and passion to make a real difference to the lives and life-chances of our children
- have high aspirations for all children rooted in the belief that every child has the potential to succeed
- is committed to success through effort and teamwork
- has energy, enthusiasm and a sense of humour

This is an excellent opportunity for someone looking to develop their skills within a growing school. We are looking for an inspirational teacher with drive, ambition and integrity. You will receive excellent coaching and support to allow you to grow within our school.

If you wish to discuss the post further or meet the Head Teacher, please contact Emma Williams, our Business Manager: emma.williams@roundswell.tarkatrust.org.uk

This appointment is subject to safer recruitment procedures, receipt of satisfactory references and an enhanced DBS with Children's barred list clearance. An application form and supporting information can be found at www.tarkatrust.org.uk

Job Description

Job Title: Class Teacher

Salary Range: MPS 1 – 6

Hours: Full time, Permanent

Responsible to: The Head Teacher

The conditions of employment of teachers in the School Teachers' Pay and Conditions of Service Document apply to the post, whose holder is expected to carry out the professional duties of a teacher as circumstances may require, under the reasonable direction of the Head Teacher.

The post holder is expected to meet the Teachers' Standards, published by The Secretary of State for Education.

The post holder will comply with Health and Safety requirements and specifically will take reasonable care of him/herself and other persons who may be affected by his/her acts or omissions at work (Health and Safety at Work Act 1974), and other relevant employment legislation and school policies.

TEACHING

1.1 Plan and prepare resources for sequences of lessons which ensure a broad, balanced and relevant curriculum, incorporate the National Curriculum, are within the context of the school's own plans and are informed by accurate assessments.

1.2 Teach clearly structured lessons which lead towards an identified learning outcome which is shared and understood by all pupils.

1.3 Ensure learning opportunities allow children to develop as independent thinkers, develop resilience and precise appropriate challenge for all learners.

1.4 Contribute to organised, stimulating, and engaging learning environments which allow children to reflect, persevere and take ownership of their learning.

1.5 Ensure that assessment is embedded in classroom practice and pupils learning needs, progress and achievements are monitored, recorded, and reported on.

1.6 Within the school's routines and structures, provide an inclusive learning environment which caters for the needs of all.

1.7 Have high expectations of the pupil's learning behaviours and conduct.

WHOLE SCHOOL ORGANISATION, STRATEGY AND DEVELOPMENT

2.1 Follow all the policies and contribute to the development and evaluation of the school's practices and systems.

2.2 As an individual and as part of a team carry out improvements, embrace change and actively engage in professional development in order to achieve the success criteria of the School Improvement Plan.

HEALTH, SAFETY AND WELLBEING

3.1 Ensure the safety and wellbeing of all pupils and follow the school's safeguarding policies and procedures at all times.

3.2 Promote the physical and mental health and wellbeing of pupils.

PROFESSIONAL DEVELOPMENT

4.1 Fully participate in arrangements for appraisal and review of own performance

4.2 Follow guidance and support from members of the leadership team in order to improve and develop practice.

4.3 Take ownership and responsibility for own professional development.

COMMUNICATION

5.1 Communication effectively and appropriately with pupils, parents, carers, and other staff.

5.2 Take responsibility for working in partnership with parents to promote the well-being and educational progress of each pupil.

WORKING WITH COLLEAGUES AND OTHER RELEVANT PROFESSIONALS

6.1 Collaborate and work with colleagues to secure school improvements and effective organisation of the school.

Roundswell Community Primary Academy

Tarka Learning Partnership

Person Specification – Class Teacher

	Skills and Qualifications		Evidence from:		
	Essential	**Desirable**	**Application**	**Interview**	**Task**
Qualifications	A degree or equivalent with Qualified Teacher Status	Further professional training	P		
	Experience of teaching and assessing in a primary school Experience of leading and managing the classroom support staff	Experience of teaching in different year groups Experience of monitoring and evaluating teaching and learning Experience of leading a curriculum area	P	P	
Knowledge and Experience	Sound knowledge of the KS1 and KS2 National Curriculum Framework and developments	Experience of successfully improving outcomes for pupils outside of own classroom	P	P	P
	Evidence of / demonstrating an understanding of balancing the needs of young primary school children, whilst ensuring that children are well prepared for KS2 and beyond	Experience of teaching a knowledge based experiential.	P	P	P
	Understanding of what makes 'quality first' teaching and of effective intervention strategies		P	P	P
	Demonstrating a creative approach to pupil learning		P	P	P
	Experience of assessing and building pupil evidence across all Curriculum areas		P	P	
	A commitment to outdoor learning		P	P	
	Outstanding phonics teaching with proven success		P	P	
	Evidence of excellent pupil progress within own teaching		P	P	P
	Sound knowledge of current educational issues, developments and pedagogy		P	P	P

	Experience of working with pupils experiencing social, emotional and behavioural difficulties.		P	P	P
	Be a highly effective practitioner		P	P	P
	Demonstrate a good understanding of assessment and progress		P	P	P
	Awareness of the importance of effective partnerships with parents and can demonstrate this			P	
Professional Skills and Abilities	Thorough knowledge and understanding of safeguarding children			P	
	Demonstrate an understanding of data and analysis and is able to use the information to target children, inform provision planning and ensure high outcomes for all		P	P	
	A commitment to ensuring that all children meet their full potential		P	P	P
	A holistic approach to the well-being and education of pupils		P	P	
	The ability to challenge and engage children in their learning through creative opportunities, with high levels of expectations of all learners		P	P	P
	A commitment to working collaboratively across the Trust			P	
	Ability and willingness to work collaboratively and supportively within the school team and the wider Trust			P	
	Ability to inspire confidence and respect amongst colleagues and the school community		P	P	
	Ability to build effective and professional working relationships with parents, Governors, Trust members and the wider community		P	P	

	Effective communication and interpersonal skills			P	P
	Ability to work independently and as part of a team		P	P	
	Ability to lead, organise and motivate staff with diplomacy, sensitivity and good humour		P	P	
	Commitment to own professional development	Experience of making a positive contribution to the wider life and ethos of the school	P	P	
	To be a creative thinker, who strives to embed innovative practice and strategies to improve learning for all pupils	Brings personal interests and enthusiasms to the school community	P	P	P
	Consistently reflects the highest levels of professionalism as a role model at all times		P	P	P
	Demonstrates the school's aims, values and ethos at all times		P	P	
	Flexibility in response to the changing demands of a developing school		P	P	
	A passion for supporting all children to achieve their potential		P	P	P

Roundswell Community Primary Academy and the Tarka Learning Partnership are committed to safeguarding and promoting the welfare of all our pupils and expect all employees and volunteers to share this commitment. All posts are subject to an enhanced DBS check.

Application, Interview & Selection

If you wish to discuss the post further or meet the Head Teacher, please contact Emma Williams, our Business Manager: emma.williams@roundswell.tarkatrust.org.uk

You will be selected for interview entirely on the contents of your application form, CV's will not be considered. Please read the Job Description and Person Specification carefully before you complete your form. Please ensure that your supporting statement provides concise and specific examples to demonstrate your achievements and skills addressing the specific criteria. For those candidates who are invited to interview this information will be explored further.

Please ensure all supporting information is included in the Statement of Application section of the application form, additional documents will not be accepted.

You are invited to complete the Equality and Diversity Monitoring Form at the end of the application form. The information on the form will be treated as confidential and used for statistical purposes. The form will not be treated as part of your application. Finally, please include your work, mobile and home telephone contact numbers and an e-mail address.

Please return application forms electronically to **emma.williams@roundswell.tarkatrust.org.uk**

The closing date for this application is **10am on Thursday 24th April 2025**

Recruitment Process

Short-listed candidates will be invited to attend an interview, in person, on Tuesday 29th April 2025. Times to be confirmed.

All candidates must email the following documentation before their interview to emma.williams@roundswell.tarkatrust.org.uk

- Documentary evidence of the right to work in the UK
- Documentary evidence of identity that will satisfy DBS requirements such as current driving licence including a photograph and/or passport and/or full birth certificate
- Documentary proof of current name & address (i.e utility bill, financial statement etc)
- Where appropriate any documentation evidencing a change of name
- Documents confirming educational or professional qualifications that are necessary or relevant for the post

The successful candidate will then be asked to bring their documentation into school.

We will seek references on shortlisted candidates and may approach previous employers for information to verify particular experience or qualification **before interview**. Any relevant issues arising from references will be taken up at interview.

In addition to candidates' ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- Motivation to work with children and young people
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people
- Emotional resilience in working with challenging behaviours
- Attitudes to use of authority and maintaining discipline

Offers of employment are made subject to receipt of satisfactory references, medical fit for work clearance and receipt of enhanced DBS check.